

## District Library Topical Index

Materials are assigned to one of the following topics. These topics are a accumulation of many hours of reading, by many people and hopefully will help you find general needs for the person, congregation and staff. Any defining words beyond the topic are added on this list to help you understand the scope of the topic. (i.e. "including LCMS.." helps define 300 History)

**This list is alphabetical;** however the catalog is ordered by number... "300 History" is the first topic.

1700	<i>Administration</i> - management, staffing, board policies, non-profit issues, goals, planning, church finances	600	Milestones - <i>con't</i>
3100	Architecture	630	Child
3000	Assimilation ✓	640	Dating
5600	Bible Stories	650	Family
5500	Bible Study/Devos ✓ - all subjects	660	Marriage
7000	Child Books - fiction	670	Parenting
1000	Children Ministry ✓	680	Single
4900	Christian Education ✓ - Sunday School, VBS	690	Youth
5300	Church Size	2400	Motivation - relationships
5400	Church Renewal - change	4000	Multiple Staff - staffing, call process
2000	Church Health - growth, organizational health	6700	Music
3200	Church Planting ✓	1200	Older Adult Ministry ✓
1900	Community Outreach - social needs, justice	4100	Outreach Training ✓ - evangelism, phone ministry
5700	Confirmation Material ✓	1800	Parish Nursing ✓
3800	Conflict Management	2600	Pastoral Care & Counseling ✓ - adults & teens
6100	Day School	4200	Pastoring - staffing, relationships, laity concerns
500	Death & Dying	400	<i>Personal Wellness</i> - the whole life - mental, emotional, physical life, time management, self-esteem
5200	<i>Demographics</i> - statistic reports, culture changes, future trends	4300	Prayer ✓
3400	Diagnostic Tools - consultants	6200	Pre School
3500	Evangelism ✓	4400	Publicity ✓ - communications, radio, TV media
900	Family Life Ministry ✓	6400	Science - creation, evolution
7100	Fiction - adult drama	1300	Sexuality - education for different age levels
2100	Financial Planning - personal budgeting	4600	Small Groups ✓ - leader training
2200	Fund Raising ✓ - capital drives	1400	Social Issues - abuse, racism, violence
6300	Gen Education - sports	4500	Special Ministry ✓ - rural, city, urban issues
6600	Government - laws affecting schools, teaching	6500	Special Education
300	History - including LCMS history	4700	Spiritual Gifts ✓
6900	Home Schooling	4800	Spirituality - whole life - personal spiritual growth
3600	Inactive Min ✓	2500	Stewardship ✓
3300	Interim Ministry ✓	1500	Substance Abuse - drugs
5900	Jesus	6800	Teaching ✓
3700	Lay Ministry Training ✓ - lay ministry	5800	Theology & Bible
2300	<i>Leadership</i> - characteristics, skills, change initiation, coaching, mentoring	700	Values
6000	Lutheran Schools ✓ - curriculum	5000	Vision - strategic planning
800	Mental Health - stress, mental illnesses	2700	Volunteerism
600	<i>Milestones</i> - life stages, misc about people (not ministry!), relationships	5100	Witnessing ✓ - to occult, other religions, worldview
610	Aging	1600	World Hunger
620	Career, Retirement	3900	World Missions ✓
		2800	Worship ✓
		1100	Youth Ministry ✓

✓ Areas concentrating on congregational ministry only.

### Other Notes about the DataBase and the 3<sup>rd</sup> Draft Report

**Ministry Topics:** For example: Youth Ministry are those materials that administer, plan for, or provide materials for youth groups, where as "Youth" under Milestones are those materials that educate us about youth lifestyles, habits, choices, etc.

**Report Codes:** B = book; V = video; C = cassette; K = kit; M = manual; P = pamphlet \* = Has Discussion Guide  
 CD = CD for listening or folders for reading; DVD = disk with video productions  
 Visual capabilities: All videos and DVD titles are CAPITALIZED

**Keywords:** a product is assigned a category but many could be cross-referenced, so keywords will help sort beyond the obvious first choice. Keywords are found at the end of the first line, located under the title. You can use these keywords to sort while in the Adobe document – click on the "eyeglass" icon and type in a keyword.